

Shearn's SDMC
November 18, 2014

- Minutes
- Attendance
 - Review School Wide By Grade
 - Review Class attendance
 - Tablets/Free Dress
- PTA (Cruz)
- Safety (Cruz)
- Finance (Buck)
 - Activity Funds
 - Carnival Funds
 - Teachers need to use activity funds- can be used for incentives, field trips, etc
 - Enrollment Fund
- Construction (Buck)
 - Concerns
- Lighthouse Team ◦ Keafer, Adair, Whitten, Hall and Garson
- Staffing- Enrollment 630 projection 568
 - 1st or/and 3rd grade bilingual
 - Possible 1st grade regular
 - Recommended hourly tutor
- Professional Development
 - The Writing Academy
 - Kagan- opportunities
 - District Training
- Academics
 - Adair- Literacy
 - Hall- Literacy
 - Keafer- Science
 - Monroy-Math
 - Dual Language (Garson)
- Field Trips
 - Need to be scheduling now
- Tutorials
- ◦ Afterschool on Monday and Thursday
 - Saturday
- Support and Volunteers
 - Mission Southwest
 - Willow Meadows
 - Houston Chinese Church
 - Head Start
 - Parents
 - Ms. Wilson- Superintendent Board
 - Mr. Maclain- PTA President
- Other business

Shearn SDMC Meeting Minutes
Wednesday, November 18, 2014
Minutes take by Ms. Tracey Hall
Began 3:40 ended 4:20

Members Present

Bill Buck- Principal
Emetrio Cruz- Professional Representative
Tracey Hall- Classroom Teacher
Bob Chenoweth- Mission Southwest

Members Absent

Sandy Adair- Professional Representative
Stephanie Camacho- Paraprofessional
Kathleen Garson- Classroom Teacher
Mark Maclaine- Parent- PTA President
Tasha Wilson- Parent- Superintendent Board Representative
Lolly Hernandez- Head Start
Andres Monroy- Classroom Teacher
Katherine Keafer- Classroom Teacher

Attendance

Mr. Buck discussed that as we lose kids, we lose money and staffing. Make sure that we are meeting our goal of 98% attendance. We are doing incentives for free dress and only 3 class met. Please make sure phone calls are being made every day. Mr. Buck said that this is what our budget is based on so make sure that students are at school every day. Currently we have 6 teachers that met the goal of 98% and we are at 96.8% we started off really strong, however we are starting to go the opposite direction. Pre-k and Kinder are not required to attend. Please make the necessary arrangements to increase the attendance. Office Scott is available to make house visits in the morning. Remember we need to stay on top of this every day, Begin with the end in mind!

PTA

Nothing announced. We would like to reach out to the PTA president and see if he needs assistance. Two PTA meeting were scheduled and cancelled.

Safety

Mr. Cruz had nothing to add about safety.

Finance

Enrollment

Teachers will need to create a teacher wish list.

Due to enrollment being at 634, we have some extra money in the budget.

The plan is to order 20,000 books for school library, computer carts for each grade level, and possible 12 iPads per classroom.

A suggestion for more books in the classroom was made and the idea of adding color the teacher's lounge\bathrooms.

Activity Funds

There is \$29,235 total. We can use the money for incentives for **attendance** or grade level initiatives. It's all about the children!

Construction

No noted concerns on construction.

Lighthouse Team

We will have another Leadership Assembly that is focused on Habit 3: Put First Things First on Friday, November 21st.

Staffing

They have hired one extra hourly tutor that started. Still need a 1st and 3rd grade bilingual teacher or a possible 1st grade regular? Unfortunately, Mr. Monroy is leaving Shearn. We hired Ms. Jennifer Pettit as a Reading Coach starting January.

Professional Development

The Writing Academy, District training, and Kagan are on the list of professional development. if teachers are interested they should let Mr. Buck know asap. Kagan fills up fast and the sessions with Dr. Kagan come highly recommended. There are weekend trainings. The District has training geared towards snapshots. Grade levels should get together and plan to attend afterschool.

Academics

Literacy Hall

Literacy by 3 leaders had a meeting at the Kingdom Building with Dr. Richardson about Guided Reading. We noticed that Shearn teachers are already using many of the strategies during small group. Great Job!

Science- Keafer absent

Math- Monroy absent

Dual Language- Garson

There will be a meeting soon.

Field Trips

All of the paperwork for fieldtrips has to go downtown so make sure that all field trip requests are planned and completed in advance. Schedule and plan now.

Tutorials

Will begin the first week in November. Ms. Adair is completing the permission slips and seeing who wants to work.

Support and Volunteers

Mission Southwest

Work Day is November 22, 2014 has been rescheduled for the spring. Looking for more volunteer from church to assist with the work day.

Head Start

Absent

Parents

Absent

PTA

Absent